



POLICY DOCUMENT 05

POLICY ON EMERGENCY PROCEDURES

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Document Number: DPD 05	Compiled by: Security Manager (HOA) Marcia Rossouw
Approved by: General Manager (HOA) Boet Grobler	Effective Date: 2014/10/01
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1. PURPOSE

The purpose of this document is:

- 1.1 to regulate the immediate actions to be followed in the event of an emergency situation on the Estate and to provide guidelines in dealing with each situation;
- 1.2 to effectively prepare for, receiving an alarm, investigate a incident / emergency and to take the required remedial action so as to minimize casualties, loss or damage to property and the disruption of operations due to fire / criminal activities / floods / storms / etc.

2. DEFINITION OF AN EMERGENCY

An emergency is any unforeseen, uncontrolled incident as a result of intent, negligence or an act of God, with the potential to cause injury, loss or damage to people and/or property. The following scenarios can lead to the Emergency Plan being activated:

- (a) Fire;
- (b) Bomb threat or the identification of a possible explosive device;
- (c) Natural disasters such as a drought, flooding and damages due to heavy rain, hail, wind storms and dam walls giving way;
- (d) Armed robbery;
- (e) Death of any person on the premises of De Zalze;
- (f) Failure of or damage to key infrastructure;
- (g) Any form of incident that can result in the disruption of business, such as:
 - i. Total or partial collapse in the supply of power / electricity and water;
 - ii. Labour related incidents, i.e. strikes, protest and other forms of labour unrest;
 - iii. Any health risk, i.e. contagious diseases and biochemical threats.
- (h) Serious crime being committed on the premises of De Zalze; and
- (i) Any other risk or actual threat to the safety, security and /or integrity of a person, property or function of business.

3. POLICY STATEMENT

De Zalze is committed to a policy of emergency preparedness.

4. RESPONSIBILITY

The authority and responsibility to act in the event of an emergency is vested in the Emergency Controller (General Managers for the Home Owners Association, Lodges, Kleine Zalze and Golf Club). If the General Managers for the Home Owners Association, Lodges, Kleine Zalze and Golf Club are not available, the Home Owners Association Security Manager or Security Contract Shift Manager must act as the Emergency Controller.

5. EMERGENCY TELEPHONE AND CONTACT NUMBERS

Estate 24h emergency number 071 443 1779

Comprehensive list with emergency numbers attached (Annexure 1)

6. EMERGENCY CONTROLLERS

The General Managers for the HOA, Lodges, Kleine Zalze and Golf Club are the ex officio Emergency Controllers for entities respectively. If the General Managers for the HOA, Lodges, Kleine Zalze and Golf Club are not available, the HOA Security Manager or Security Contract Shift Managers (after hours) must act as the Emergency Controller. The Emergency Team is under the direct command of the Emergency Controller.

7. FIRE MARSHALL

A Fire Marshal must be appointed by the HOA General Manager. The Fire Marshal is skilled in handling the basic aspects pertaining to handling a fire emergency. This is an ex officio task of the HOA Security Manager as well as the HOA Maintenance Manager.

The Fire Marshal may not appoint a replacement without the explicit consent of the Estate General Manager.

8. EMERGENCY CONTROL CENTRE

Location: Security Office (next to contractors' gate)

Alternative Position: Home Owners Association Offices

9. EMERGENCY EVACUATION ASSEMBLY AREA

All evacuations must be to the closest golf playing area (green or T-Box) unless otherwise instructed.

10. EMERGENCY TEAM

This team consists of:

- (a) Emergency Controller;
- (b) HOA Security Manager;
- (c) HOA Maintenance Manager;
- (d) Available members of Senior Management;
- (e) Security Contract Shift Managers and Reaction Vehicle Officer (Responders);
- (f) Security Officers; and
- (g) First Aiders and Fire team members.

In all cases of emergency, this group will be the first line of action. They will conduct searching for a suspicious device, act as the fire team and attend to all other emergencies.

11. FIRST AID & MEDICAL EMERGENCIES

- 12.1 The HOA office, Maintenance office (workshop) and Security Office must be equipped with a First Aid Box.
- 12.2 All security contract shift managers & reaction vehicle officers (responders) are to be trained in basic First Aid Level 1.
- 12.3 The reporting procedures (Point 13) are to be followed ASAP. In addition, the external doctor(s) and hospital(s) must be notified prior to any evacuation in order to prepare the doctors for the casualty. Any casualty must, as a rule, be evacuated to the nearest doctor / hospital without any delay.
- 12.4 The HOA General Manager/Security Manager must attend to relatives of the casualty.
- 12.5 The HOA General Manager/Security Manager must ensure that continuous monitoring of the incident takes place in order to keep all involved parties informed.

12. BASIC PRINCIPLES AND ACTIONS IN DEALING WITH AN EMERGENCY

12.1 Detection of an Emergency:

- (a) Make alarm immediately (telephone, radio, cellular phone, messenger service, etc.
- (b) Report the following to the Security Contract Shift Manager / Emergency Controller or HOA Security Manager:
 - Who you are / your own position.
 - 1. What type of emergency: Fire / Bomb (Suspicious device) / Flooding / Crime / Accident / Death / etc.
 - 2. Where is the emergency?
 - 3. What time did it take place? Time now and how long has emergency been going on?
 - 4. Who is involved?
 - 5. What actions have been taken?
 - 6. What is required to deal with the emergency?
 - 7. What is the status of the safety of residents, guests, employees and property?
- (c) If possible, the HOA Security Contract Shift Manager must be contacted first. If possible the Security Contract Shift Manager will assess the situation, and then contact the Emergency Controller (The Emergency Controller must be informed in all instances as soon as possible).
- (d) Always try to prevent guests, residents and other members of the public listening to your conversation / report / alarm, to prevent panic.
- (e) The Emergency Controller will determine whether any external emergency services are to be contacted or not. In the absence of the Emergency Controller,

the HOA Security Manager / Security Contract Shift Manager will be responsible for this decision.

- 12.2 The type of emergency and the level of emergency will determine whether evacuation of immediate premises or more will be required.
- 12.3 The Emergency Team must be alerted and be on standby and ready to act with immediate effect.
- 12.4 Once an emergency has been reported and confirmed by the emergency controller, a state of emergency exists. This state of emergency can only be called off by the Emergency Controller.

13. EVACUATION PROCEDURES

- 13.1 In the event of a fire, a bomb threat and the detection of a suspicious device, flooding or any situation that renders an area unsafe, the person detecting such situation must immediately inform the Emergency Controller to enable him/her to order the evacuation of the area.
- 13.2 The Emergency Controller must attend to the scene immediately and confirm evacuation completed.
- 13.3 The emergency team must report to the Emergency Controller without delay.
- 13.4 The Security Contract Shift Manager will be responsible to prevent any entry from any person other than authorized personnel attending to the emergency.
- 13.5 The Emergency Controller will liaise with emergency services.
- 13.6 All personnel must assist in the evacuation of residents and guests to the indicated assembly areas.

14. GENERAL RESPONSIBILITIES IN THE EVENT OF EMERGENCY EVACUATION

- 14.1 Switch off and disconnect all electrical appliances.
- 14.2 Lock away all confidential and other important documents in a predetermined fireproof safe. Secure all cash and valuables (all cash transactions must cease).
- 14.3 Switch off all lights.
- 14.4 Close all doors and windows in the event of fire but leave it open in the event of a bomb threat or the reporting of a suspicious device.
- 14.5 Ensure calm and orderly evacuation.
- 14.6 Remove all vehicles close to the sighting of the suspicious device / fire, only on the instruction of the Emergency Controller and to a safe location away from the incident.
- 14.7 Assemble at the assembling point.
- 14.8 Try to put all persons in the vicinity at ease and try to calm them.
- 14.9 Wait for further instructions from the Emergency Controller.

- 14.10 If so instructed by the Emergency controller, no vehicle or person will be allowed to enter the Estate from the moment of notification of an emergency until the Emergency Controller lifts the state of emergency. Only Emergency vehicles may be allowed entrance.
- 14.11 Keep detail record of all persons and vehicles leaving and entering the premises during the emergency period.
- 14.12 The first person on the scene of the incident should ensure that all persons are removed to a safe distance from the scene of the incident.
- 14.13 Do not involve residents, guests and other non-staff members in fighting the fire or searching for any suspicious device.
- 14.14 Establish the presence / absence of any person. Staff members must be confirmed by means of roll call and families must report their own and guests according to reservations. The Shift Contract Manager should at all times have direct access to lists of personnel and guests on the terrain.
- 14.15 Have staff and/ or security personnel placed at strategic points of access to the scene of the emergency to control people at the point of assembly.
- 14.16 Do not evacuate and / or assemble persons, vehicles or goods in areas that can obstruct emergency services to perform their duties. It must be noted that the parking area at the Golf Club House is not suitable as an assembly area in this regard.

15. LODGES

- 15.1 An in-house guest list must be made available to the Emergency Controller immediately
- 15.2 The HOA Security Manager must at all times be made aware of any resident or guest that may need special assistance due to any disablement (physically disabled / old age / injured, etc.).
- 15.3 All electrical and gas outlets must be secured and disconnected before vacating the area if possible (applicable to users of LP Gas such as some residents and especially the Golf Club House, Restaurant and Winery).
- 15.4 All cash and valuables must be secured only if conditions allow it.
- 15.5 Give an emergency report to the Emergency Controller regarding the status of the above aspects.

16. SECURITY

- 16.1 On the activation of a state of emergency and if so instructed by the Emergency Controller, all gates must be controlled. Normal flow should be stopped. Piling up of vehicles must be avoided.
- 16.2 Only emergency vehicles will be allowed on the property.
- 16.3 The Security Contract Shift Manager must ensure that all available security officers report to the scene of the Emergency without delay, to assist in evacuation and control at the assembly areas.
- 16.4 In cases of fire, most of the security officers will form part of the firefighting team.

- 16.5 In cases of a bomb threat or the discovering of a suspicious device, the security contingent will act as the search team and secure any area that may need to be secured.
- 16.6 In the event of fire or searching for an explosive device, security officers must always operate in pairs.

17. FIRE EMERGENCY PROCEDURES

17.1 Classification of fires:

<u>Class A:</u>	Paper / Wood / Textiles -	Extinguisher: Water
<u>Class B:</u>	Flammable Liquids -	Extinguisher: Dry Powder
<u>Class C:</u>	Electrical -	Extinguisher: Dry Powder / CO2

Note: All fire extinguishers should be marked clearly to identify the type of extinguisher. Confirm the type of extinguisher before it is put to use.

17.2 The Fire Marshall:

17.2.1 The Emergency Controller / HOA Security Manager or HOA Maintenance Manager can be the ex officio Fire Marshall.

17.2.2 The Fire Marshall is skilled in handling the basic aspects pertaining to handling a fire emergency.

17.3 Response to fires:

17.3.1 Fire noticed by Security staff at a static position:

- Contact Control Room without delay as well as the Security Shift Contract Manager on duty (when applicable contact immediate Resident/s).
- The Control Room must contact the Fire Department. If Security on site manages to extinguish the fire, Control Room to cancel the response vehicle from Fire Department.
- The Security Shift Contract Manager or the Reaction Vehicle Officer (Responder) shall respond to said location to investigate the nature and extent of the fire – done by whoever is the closest to the scene.
- The second Senior Security Officer to respond with the fire equipment available on site.
- Both vehicles will be equipped with two 4.5kg DCP fire extinguishers. (Vehicles fully equipped and fire hydrant location maps available).
- One Security officer at the main gate, KZ guardhouse and Contractors' gate (depending on where the Fire truck will enter the Estate) to ensure that the boom is kept opened for the Fire Truck/s and also ensure that no private vehicles enter the Estate, when instructed to do so.
- The second officer to accompany the Fire truck with a road map to the scene.

17.3.2 Fire noticed by members on vehicle patrol:

- The member noticing the smoke or fire should without delay proceed to the location from where the smoke comes to investigate the nature and extent of it. Emergency duties to take preference over any other duties at all times.
- If fire is out of control, contact Control Room and Security Manager. Control Room to contact Fire Department immediately and when applicable, the immediate Resident(s).
- Second Officer respond to scene with fire equipment.
- Rescue persons from immediate danger/within the vicinity of the fire.
- Ensure via radio that procedures, as in 17.3.1 are complied with.

17.3.3 Fire reported by residents, staff members or anybody else:

When receiving a call, the following information must be obtained from the caller:

- Name and phone number in case they need to call you back;
- The location of the fire – street number and cross street, building name, level and room number;
- What is on fire – are there any chemicals/gases nearby? What are they?
- Are there any persons injured or trapped? Give location/s;

At the time of receiving the call, the Security Official must inform the caller of the following:

- Contain the fire and smoke only if safe to do so by closing doors and windows.
- Ensure a safe way to exit and evacuate yourself and other.

17.4 Moving in Smoke:

If you are trapped in a fire you probably will have to move through smoke. Smoke is a great risk to your health and your life as it contains many poisonous gases, such as carbon monoxide. To help temporarily eliminate some of these dangerous fumes, place a wet cloth (if available) in front of your mouth and nose. Understand that this will help for a little while but the fumes will still pass through the cloth and can cause you harm. If you have to move through thick smoke, keep low to ground to avoid the dense fumes.

Stay in touch with some point of reference, like the wall, edge of the room, staircase, etc., so you don't lose your sense of direction. If you feel that you are becoming overwhelmed by smoke or fumes, go down on your hands and knees, keep your mouth low and towards the floor, breathe the air at a level approximately two inches from the floor where there is cleaner air. This could save your life and allow you enough time to escape the fire.

Should you have to dash through, or come into actual contact with the fire or flames, wet your clothes to prevent them from easily catching on fire.

17.5 Identifying and reporting potential fire hazards (H & S Representatives):

Observance of the following fire safety points will assist staff with their responsibilities under the OHS Act:

- 17.5.1 Report any potential fire hazard to your Manager for immediate corrective action. Hazards that cannot be immediately eliminated by local action, are to be reported to the Occupational Health and Safety Official employed by the HOA;
- 17.5.2 Observe the "No Smoking Policy";
- 17.5.3 Notify Maintenance of any damaged or unsafe electrical equipment, exposed wiring etc.
- 17.5.4 Where flammable liquids are required to be used and kept in the work area, they must be in approved safety containers or flammable liquid storage cabinets;
- 17.5.5 Do not allow rubbish to accumulate;
- 17.5.6 Keep fire doors and exit paths clear at all times;
- 17.5.7 Do not block access to firefighting equipment;
- 17.5.8 Keep fire exit stairwell doors closed at all times;
- 17.5.9 Report the leak or spillage of flammable gases, liquids or other dangerous goods in the first instance to your Shift Manager or the Security Manager;
- 17.5.10 Be aware of the types and locations of all firefighting equipment within your work area;
- 17.5.11 Report all fire extinguishers that are over the service date to your Security Manager;
- 17.5.12 Ensure that safe work procedures are followed when welding or using other heat sources;
- 17.5.13 Do not restrict the free flow of air around radiators or air vents on electrical equipment;
- 17.5.14 If after all of the above precautions have been observed and a fire should occur, prompt action by staff will ensure the safety of all and also prevent a small fire from becoming a large and life threatening one.

17.6 General guidelines (Appointed Fire Fighting team member) in dealing with fires

- 17.6.1 When a fire is detected, obtain the closest fire extinguisher and attempt to extinguish the fire;

Call Control Room to alert Fire Department and Fire Team members;
- 17.6.2 If possible, ensure that back-up assistance is available before attempting to extinguish the fire and work in pairs if possible;
- 17.6.3 Ensure that an escape route is available before committing yourself to extinguish a fire;

- 17.6.4 Follow the instructions on the extinguisher label when activating the unit. Break the seal, then remove the safety device (a pin or safety clip) and activate the control mechanism before approaching the fire;
- 17.6.5 Do not place yourself at risk;
- 17.6.6 Apply the extinguisher medium to the base of the flames. Move the nozzle with a rapid side to side action and drive the flames away from you. For vertical fires, start at the base and move upwards;
- 17.6.7 If the fire is outdoors, approach the fire from the windward (side or direction from which the wind is blowing) side;
- 17.6.8 When approaching a fire, adopt a crouching attitude, which will provide some protection against heat and smoke;
- 17.6.9 Never tilt or invert any extinguisher during operation;
- 17.6.10 Be alert for any changes in the fire pattern or wind direction;
- 17.6.11 When tackling a fire involving electrical equipment, isolate the power as soon as possible to prevent re-ignition;
- 17.6.12 When extinguishing flammable liquid spillage fire, never walk in the spillage area, in case the flames flash back;
- 17.6.13 When attempting to extinguish “flammable liquid” fires using a controllable discharge type extinguisher, do not interrupt the flow of the extinguishing medium until the fire is completely extinguished;
- 17.6.14 Ensure that the fire has been completely extinguished and that no sparks remain;
- 17.6.15 Once the fire has been extinguished, back off slowly and never turn your back on the fire.

18. ARMED ROBBERY

- 18.1 In the event of an armed robbery, the safety of the person being robbed, (resident, guests, staff or general public) is of the utmost importance. **DO NOT PANIC!**
- 18.2 No person must in any way try to prevent the robbery from taking place. Robbers want money and the Estate, Residents, Lodges, Golf Club, Cellar and Contractors should be insured for this purpose.
- 18.3 All staff, residents, contractors and guests must stay away from the scene of the incident and if confronted, comply with the demands of the robbers.
- 18.4 If your area is equipped with a panic button, activate it only if you are sure that you would not be observed.
- 18.5 Only once the robbery has been completed and/or the robbers have left, emergency procedures must be activated:
 - 18.5.1 Dial Security, the SAPS and the Emergency Controller;
 - 18.5.2 Attend to those traumatized by the incident;

18.5.3 Write down all detail that you have observed pertaining to the actions and identification of the robbers.

19. BOMB THREATS

If any person at De Zalze Estate receives a telephonic Bomb Threat, the following action must be taken:

- 19.1 Attempt to keep the caller talking as long as possible (never use the word “bomb”, rather device);
- 19.2 Obtain as much detailed information as possible;
- 19.3 Attempt to learn the specific area, place, type of package and time of the expected explosion or any other information;
- 19.4 Contact the Emergency Controller immediately;
- 19.5 Under the command of the Emergency Controller, a plan of action will be formulated.
- 19.6 All bomb threats will be treated as being serious. (The seriousness of the threat can be determined by the SAPS).
- 19.7 Before any search is conducted, the SAPS must be present. Management will ensure the area be cordoned off and the normal evacuation procedures are to be followed;
- 19.8 The Emergency Controller will utilize the Emergency Team to conduct any search to be taken in cooperation with the SAPS;
- 19.9 All managers must be informed of the threat. Any possible relevant information pertaining to the threat must be gathered without any delay;
- 19.10 Once the process of searching for the device commences, a Central Control Post must be established for communications and command and control purposes. This will be the Home Owners office or office of the HOA Security Manager, depending on the location of the alleged bomb;
- 19.11 Under no circumstances must any object be touched when searching is conducted;
- 19.12 Any suspicious object must be reported to the Central Control Post.

20. DETECTION OF A SUSPICIOUS DEVICE OR OBJECT

- 20.1 A suspicious device must be regarded as an explosive device or a threat of proximity. All procedures pertaining to a bomb threat must be followed.
- 20.2 The Emergency Controller must be informed without delay and the SAPS must be contacted ASAP.
- 20.3 Evacuation of the area in which the device or item was found must be conducted without any delay.

NB!! Do not attempt to move the device! Always take people away from the device, do not take the device away from people!

21. AIRCRAFT CRASH

- 21.1 The consequences of an aircraft crash and the measures needed to deal with it; would vary according to the circumstances.
- 21.2 In the aftermath of an aircraft crash, it will be necessary to exercise very strict control over access to the crash site in order that the rescue services shall not be deflected from their task of saving lives, protecting property and safeguarding the crash site for subsequent expert investigation. Two cordons will be established: an outer cordon to exclude all non-essential personnel from the vicinity of the crash site and an inner cordon around the immediate crash site itself to which only rescue and investigation services shall be permitted entry.
- 21.3 The departments most likely to be concerned with an aircraft crash should be represented at the Fire Services and Police & Medical Services Command Posts. The basic duty of these representatives will be to liaise with the Fire Services, Police and Medical facilities to keep their departments informed of the situation and the resources required to deal with it. All departments concerned should maintain a log of their activities.
- 21.4 Civil Aviation has a statutory responsibility for the preservation of aircraft wreckage so that the cause of the crash may be investigated. Aviation will send a liaison officer to the scene to enlist the help of the Fire Services and Police in ensuring that the wreckage is preserved, insofar as this does not interfere with the fire-fighting and rescue work.
- 21.5 Under no circumstances should any member of the public or staff interfere with any wreckage or debris as these may contain hazardous substances and in case of fighter jet type aircraft all ejection seats should be treated live.
- 21.6 Only qualified personnel must approach such equipment. These seats contain rocket motors and are extremely dangerous when live.

22. DAMS

The following points sketch the procedures that must be followed whenever such emergency occur at a dam.

Evacuate if:

- 22.1 There is a flood and water is flowing over the none-overflow crest of the wall, or will do so in a matter of time:

- serious damaged to the dam is evident;
- outlet valves are faulty and it is continually raining.

- 22.2 Activate warning system:

- HOA Maintenance manager to evaluate the seriousness of the threat;
- The HOA General Manager will convene a special "Disaster Management" Meeting, all persons in management positions must be present;
- A site inspection will be conducted by the HOA General Manager, Environmental Manager, Maintenance Manager and the Security Manager;
- HOA will issue warnings to evacuate in the following ways:

Via the HOA sms system; and / or

The Security Shift Contract Manager will patrol all the areas downstream of the dam wall (door to door) and advise of the possible threat and safest evacuation route:
Dam A - Die Vleie Village;
Grootte Zalze dam – Boschzicht and De Kuilen Villages; and
De Vleie dam – Oudepost and Uitspan.

- HOA Maintenance Manager must act as observer and must be equipped with a communication medium;
- Traffic services to be contacted via the Control Room and warning signs must be placed at Estate entrance (if appropriate);
- SAPS to be contacted via the Control Room to assist and coordinate emergency situation (if appropriate);
- Department of water affairs must be contacted via the Control Room;
- The observer must open all possible outlet valves fully to draw down the water level of the dam (if appropriate);
- Officers must be issued with reflector jackets and red flags and guide emergency vehicles in and residents out (if appropriate).

22.3 Prevention:

22.3.1 It is essential that 3 monthly visual / routine inspections, maintenance & record keeping are done.

22.3.2 Routine inspections need to be carried by an observant person with sound judgement (know when to seek expert advice when unsure about the seriousness of the matter).

22.3.3 Immediately seek expert advice at any indication of conditions which may endanger the stability of the dam wall;

22.3.4 The inspection route that needs to be followed, include the following:

- The full length of the wall crest and the wall toe
- Observation of the upstream – and downstream slopes
- Crest of spillway and fall length of the spillway
- Outlet works
- The area downstream of the dam wall

22.4 Maintenance: It is good practice to reserve a specific month of the year for the maintenance works to the dams. Serious or urgent problems must, however, receive immediate attention. Works of critical nature must be done under the supervision of an approved professional person, or it must be done according to his/her instructions.

- 22.5 Record keeping: The inspection form must be signed by the appointed person. Any changes in the situation must be noted, it must be carefully monitored and if necessary rectified.
- 22.6 Five yearly risk audits to be conducted by an external approved professional.

23. SUMMARY

- 24.1 Know the Emergency Procedures.
- 24.2 Stay Calm!
- 24.3 Report all possible information to the (1) HOA General Manager; (2) HOA Security Manager; (3) Security Shift Contract Manager or Reaction Vehicle Officer (Responder) and confirm that your report is being attended to shortly afterwards.
- 24.4 Evacuate (under instruction from the Emergency Controller) all persons in potential danger to a safe area.
- 24.5 Support all persons in need.

IMPORTANT:

- ❖ **NEVER PANIC OR SHOW PANIC TO OTHERS – IT WILL ONLY CAUSE MORE PANIC, RESULTING IN THE LOSS OF CONTROL OF THE INCIDENT. THE MANAGEMENT OF THE INCIDENT WILL ONLY BECOME MORE COMPLICATED AND THUS DANGEROUS.**
- ❖ **THE SAFETY OF PEOPLE IS THE MAIN PRIORITY, PROPERTY WILL RECEIVE SECONDARY PRIORITY.**
- ❖ **RATHER CONTACT THE EMERGENCY SERVICES TWICE OR MORE TO CONFIRM THEIR KNOWLEDGE OF THE EMERGENCY THAN ACCEPTING THAT IT HAS BEEN DONE.**
- ❖ **LET EXPERTS DEAL WITH EMERGENCIES - EMERGENCY CONTROLLER / SAPS / FIRE DEPARTMENT / MEDICAL SERVICES.**
- ❖ **DO NOT MAKE ANY STATEMENTS TO THE MEDIA OR ANY MEMBER OF THE PUBLIC. THIS IS THE DUTY OF THE HOA GENERAL MANAGER, BOARD MEMBERS AND/OR TRUSTEES.**

ANNEXURE 1: EMERGENCY CONTACT NUMBERS

SECURITY

24H Emergency number 071 443 1779

Remote Monitoring 021 880 2166

Remote Monitoring Supervisors 060 980 8815

SNAKE HANDLERS

Emile Rossouw 082 629 1423

HOA Maintenance Manager 082 217 1041 or 24H Emergency number 071 443 1779

STELLENBOSCH POLICE STATION

021 809 5000 / 10111 / 809 5020

STELLENBOSCH TRAFFIC DEPARTMENT

Anthony Herring (Back log issues) 021 808 8813

Rosco Bergstead (Taxi issues) 021 8088222

Natasha Alexander 021 808 8280

HEALTH CARE

Netcare Ambulance 082 911

ER 24 084 124 / 021 761 6161

Stellenbosch Hospital 021 808 6100 / 021 887 0310

Medic Clinic 021 861 2000 / 24 Hour Emergency Cent at Medic Clinic 021 886 9999

POISON INFORMATION CENTRE

021 0861 555 777

FIRE DEPARTMENT

Stellenbosch Fire Department 021 808 8888 / 021 887 4446

Johan Aaron 083 655 5381 / 021 808 8881

Bertie Brandson 084 516 5752 / 021 808 8889

Wynland Fire Department (Dale Norje) 021 887 4446

HAZMAT (CHEMICAL SPILLS)

Christopher Klein 021 576 456

SIGNATURES OF ACCEPTANCE

I, (as underneath), duly authorised, have read and understand the content of the Emergency Policy and undertake to implement same at (as underneath).

Homeowners Association

Date

Golf Club

Date

De Zalze Lodges

Date

Kleine Zalze

Date

Winelands Golf Lodges

Date